



**Boosting the role of HEIs in the industrial transformation towards the Industry 4.0 paradigm  
in Georgia and Ukraine  
609939-EPP-1-2019-1-BE-EPPKA2-CBHE-JP**

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**Event:** Consortium meeting HEIn4  
**Venue:** On-line (Microsoft Teams)  
**Moderator:** Mr. Geert De Lepeleer  
**Time:** 12.00– 13.30 C.E.T  
**Date:** 04.04.2023  
**Excused:** Ellen Matthijs, Irina Nyenno, Lela Turmanidze

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## **Minutes of the Meeting**

### **1 Approval and follow up of meeting report 10.03.2023 (see annex)**

Minutes are approved.

### **2 Financial management: external evaluator + delay**

The project remains active financially. The partners involved in the project have the option to renew their financial commitment to fund the project activities. The partners are also allowed to renew the spending for the project activities. Some partners (Lutsk, for example) are waiting for the installments from KU Leuven – as soon as Ellen returns (after 17th of April), the payments will proceed further.

Geert is responsible for managing the external evaluation process, which will be carried out by an evaluator from Greece. The evaluator will review the proposal and prepare a report that will indicate whether we have met the agreed deliverables or not. It is important to note that the evaluator will not be physically present but will conduct the evaluation remotely. This means that the evaluator will review all relevant documentation and files electronically and provide feedback accordingly. Geert will be responsible for coordinating the communication between the evaluator and our team throughout the evaluation process.

### **3 Workshop BTU Wednesday April 5th**

According to the information provided by Ani from BTU, there are a total of 51 individuals who have registered for the upcoming event, and they come from universities and industry sectors in both Georgia and Ukraine, as well as from various European Union (EU) institutions. It appears that the attendance of Portuguese partners at the event will be impacted due to the Holiday Season, resulting in their absence. However, the distribution of attendees from Georgian and Ukrainian universities and companies seems to be well-balanced. Geert suggested that additional partners should arrange a similar event in the near future. Philippe suggested that similar events or webinars be arranged during the final stage of the project, with speakers from Georgia and Ukraine, in order to share the project's findings and gain insights from their unique perspectives. Additionally, it is important to consider a

more suitable timing for upcoming meetings. This will ensure that the events are successful and that all participants are able to contribute effectively.

#### **4 Inventory of taught courses to Students and Industry: presentation of figures in Excel on Google Drive by all partner universities (Philippe Saey)**

Philippe recommended that the completed document should be prepared beforehand for the in-person meeting in Gent. He offered additional guidance on how to work on the document, which included expanding abbreviations, detailing the names listed in column U...., selecting the precise names for the courses, providing evidence, and creating a separate file. Each partner should produce separate Excel files and submit them to Philippe to prepare the overall document. Although a Google form may be utilized, an offline version is preferred.

#### **5 Development of Methodology Concept Higher Education 4.0 (Act. 1.2) in Ukraine: what is the situation?**

Olexandr has presented the final draft file with other colleagues attending the Consortium Meeting. Important to highlight that all Ukrainian partners contributed to build the Development of Methodology Concept Higher Education 4.0 in Ukrainian Language. The file is nearly complete, with the editing process being the final step.

#### **6 Development of recommendations for updating Engineering Curriculum (Act. 2.3)**

- Finished in Georgia
- Olexandr has shared the recommendation of updating Engineering Curriculum with Geert.

#### **7 Planning of EU visits**

The aims of the visits are: to learn institutional issues – institutionalisation, interfaculty collaboration, feedback to curriculum from industry etc. Participants will be selected based on such criteria as ability to influence decision-making at own HEI, experience in university management reform, language skills, commitment to project goals, gender equality.

Mobility logistics : 2 administrative staff members from each GE and UA HEI and 1 representative from non-academic partners in 1 group, 3 groups will be selected for visits to KUL, IPP and KTH.

Additionally: 2 additional workshops are necessary to organise for after-pilot evaluation and adjustment of the developed curriculum, Higher Education 4.0 Concept and Labs structure:

- 1 st workshop (KTH, May 2023) – for elaboration of adjustments for curriculum;
- 2 nd workshop (IPP, Oct 2023) – for elaboration of the adjustments for Higher Education 4.0 Concept and improvement of Labs' structure.

Visit to Gent: Philippe is waiting for the approval from Volvo as visit there is a key component of the visit. May is not suitable for them at least for now – so the consortium members have to find some other option too. Philippe has proposed the end of June (specifically the week of the 26th) as a second potential time frame for the visit. This alternative date appears to be feasible for most partners involved. However, Philippe still needs to confirm with Volvo whether these new dates are acceptable for them. Therefore, until Volvo's approval is obtained, plans for the visit cannot be finalized.

Visit to KTH: Victor has recommended that the consortium members plan a visit to KTH in mid-October. During this time, KTH will be hosting a crucial one-week course called "Enhancing Higher Education". Victor has confirmed that it would be appropriate for the partners to attend this event, and he will be having a meeting with the organizers later in the day to gather further details. This visit presents an excellent opportunity for consortium members to enhance their knowledge and

network with other professionals in the field of higher education. Philippe suggested to add the presentations from Georgian and Ukrainian partners to the course agenda.

Visit to PPorto: Beginning of October (starting from October 2nd) was suggested by Paulo. Dates were confirmed by other partners too.

## 8 Overview of WP 6: proposals from partner universities

The partners are required to submit their WP6 activity descriptions to Geert, who will then select the most effective practices to be discussed during the next on-line meeting.

To ensure that the activity descriptions contain all the necessary information, partners should carefully review the activities outlined within the work package and include details about each activity in their submission.

## 9 Any other Business

Visit to Georgia (Batumi and Kutaisi): suggested dates are week of 11<sup>th</sup> September, 2023. GITA has suggested co-hosting the visit with Batumi State University (BSU), they have a Tech Park located in Batumi.

FESTO has to organize in-person meeting with Ellen to discuss different issues related to the HEIn4 project.

## 10 Next meeting: 11.05. 2023 at 10 AM CET

### TO DO:

WHAT	WHO	DEADLINE
Finalize sustainability plan KUTAISI	David Gegechkori	ASAP
Develop sustainability plan GITA	Annie Vashakmadze	ASAP
Prepare dissemination strategy GITA	Annie Vashakmadze	ASAP
Prepare the framework for Social Media	Geert De Lepeleer & Iryna Nyenno	ASAP
Feedback report USUST	Olexandr Zhadanos	End of June, 2023
Inventory of taught courses – separate Excel file to be completed and sent to Philippe for finalization	All partners	ASAP before the Gent on-site meeting
Finalize development of methodology concept file	Olexandr Zhadanos	ASAP
Publications on Paper BTU & USUST (check the subcontracting details with Ellen)	Ani Chelishvili & Olexandr Zhadanos	Open deadline
External evaluator for the project	Geert De Lepeleer	ASAP

Planning the Digital transformation gaps in Industry 4.0 event	Ani Chelishvili, Philippe Saey	5 April, 2023
WP6 activity descriptions to be sent to Geert	All project partners	28 April, 2023
Individual Meeting with Ellen	Ievgen Ryzhenko	ASAP
Visit to Batumi and Kutaisi – date confirmations from Batumi and Kutaisi; suggested dates: week of 11 September, 2023	Georgian Partners	Next coordination Meeting: 11.05. 2023
Visits to Gent and Stockholm: exact date	KU Leuven, Volvo and KTH	ASAP