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**Event:** Consortium meeting of HEIn4 project  
**Venue:** Hybrid meeting ( zoom link will follow)  
**Moderator:** Mr. Geert De Lepeleer  
**Time:** 10.30 – 12.00 C.E.T  
**Date:** 24.08.2022

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## AGENDA

- 1 Approval and follow up of meeting report 09/06/22
- 2 Financial management
- 3 Prolongation request
- 4 Partners only section staff costs – proof of work – courses developed – updates ( remarks Philippe Saey ) + ECTS files?
- 5 GE course evaluation by GITA
- 6 Update organization of courses for industry
- 7 Seminar Batumi by GITA : evaluation
- 8 Overview reports UA partners related to the difficulties of war in implementation of project activities
- 9 Use of EU-logo + check partner websites
- 10 Dissemination – overview of activities by all partners
- 11 Project website - update
- 12 Conference in Tbilisi 17<sup>th</sup> – 21<sup>st</sup> October. Programme and practical arrangements
- 13 Training in Lutsk by FESTO?
- 14 Quality reports
- 15 Any other business
- 16 Next meeting