



**Boosting the role of HEIs in the industrial transformation towards the Industry 4.0 paradigm
in Georgia and Ukraine
609939-EPP-1-2019-1-BE-EPPKA2-CBHE-JP**

Event: kick off meeting of HEIn4 project

Venue: Skype for Business (accessible via web-browser)

Moderator: Mr. Geert De Lepeleer

Time: 10:00 – 12:00 C.E.T

Date: 22.10.2020

AGENDA

- 1 Approval of meeting report 17 09 2020 (G. De Lepeleer)
- 2 Webinars: overview of passed webinars (V. Shatokha)
- 3 Webinars: overview of planned webinars (P. Saey)
- 4 Website and tracing of passed activities (A. Petrenko)
- 5 Study of Teaching Methodology: input of EU partners (EU partners)
- 6 Purchase of equipment: overview per partner university
- 7 Monitoring by NEO (partner universities)
- 8 Planning of further project activities apart from webinars (A. Petrenko and V. Shatokha + G. De Lepeleer)
- 9 Publications and subcontracting (A. Petrenko and G. De Lepeleer)
- 10 Administration and finances (G. De Lepeleer, E. Matthijs en A. Petrenko)
- 11 Any other business
- 12 Next monthly meeting: 26 November 2020 at 10 AM CET.